**Montana Flute Association**

**Meeting Minutes**

**Sunday, January 27, 2019 - 7:30 p.m.**

Attendance – Tyler Menzel, Norman Gonzales, Pam Buckheit

1. **Call to Order and Approval of Old Business**

The meeting was called to order at 7:30 p.m.

1. **Update for Flute Festival**

The board has approved spending up to $650 on a plane ticket for Susan Snyder. Now, Tyler is waiting for a good price before he purchases it.

We have repertoire for the guest artists’ performances.

Sue McKeever has found lodging in Bozeman for the guest artists.

MSU will create the printed programs for the festival.

Emily Nazario has registered for the festival and will be teaching a class.

1. **Action Items for Flute Festival**

Norman is working on arranging rehearsal times for the guest artists and finding a conductor for flute choir.

Norman is will have a tentative schedule in place by February 15.

Norman will work on advertising the guest artist recital in Bozeman and will reach out to his Bozeman contacts.

Norman will ask Sue McKeever if her ensemble would be able to perform in the Saturday night recital. He will also let her know that her students are encouraged to perform.

Norman will use the remaining $13 budgeted for Facebook advertising to boost posts for the festival.

We need to find judges for the YA competition.

Tyler will find out what Jennie and Tadeu plan to teach in their classes.

Tyler will put in mail forward for MFA to his new address

Kirsten will blast out an email to MFA members inviting them to perform in the Saturday evening recital.

Kirsten will coordinate with Sheri Johnson to make arrangements for hospitality in Bozeman.

1. **Treasurer’s Report**

The current balance in the Wells Fargo checking account is $5,148.96.

The $400 check sent to the IRS for the Form 8940 User Fee was cashed on November 19, 2018. We have not yet heard anything from the IRS regarding the association’s request to change status.

Pam purchased 1099 forms and will get those sent out to the guest artists and competition winner of the 2018 festival by January 31.

1. **Next Meeting**

Tyler will send a Doodle Poll for next meeting, which will be in mid-February.

The meeting adjourned at 8:00 p.m.